

The responsibility of the school:

- Introduce plans to ensure social distancing, which include limited class sizes, students remaining in the same teaching group and having designated desks for each student.
- Manage the movement of students on arriving and exiting the academy and to introduce effective systems of queuing where necessary.
- Manage and reduce the movement of students and staff around the academy. This includes the introduction of social bubbles.
- Provide each student with a learning plan which outlines their designated classroom, designated member of staff and start/finishing times.
- Introduce staggered break times and structured activities at break time in order to ensure social distancing.
- Introduce a lunch time plan that incorporates hand washing, a reduced menu and limited use of the dining hall.
- Ensure that hygiene practices are adhered to, including disinfecting key areas and equipment and continued use of hand sanitiser.
- Ensure that plans are in place if a student or staff member shows symptoms of Covid-19 and if there is a confirmed case of Covid-19 in school.

The responsibility of students:

- Follow school expectations and staff instructions at all times. This will help to maintain the health and wellbeing of everyone in our school and wider community. Failure to do so will result in the student being sent home.
- Do not become involved in verbal or physical conflict with other students or staff.
- Arrive to school and leave to go home at the designated time. Do not congregate in school at any point of the day.
- **Wear a face covering when in communal areas. This includes corridors, stairwells, office areas (if invited), the canteen, the hall and in toilets (unless you are medically exempt and have proof).**
- Use sanitisers to disinfect hands on entering and leaving school and each lesson within the day. Also wash hands with soap regularly during the day.
- Avoid physical contact at all times. No hugs, shaking hands etc.
- Sit in the same place at all times in the classroom. Do not move the table or chair.
- Maintain a safe distance from others between and during lessons.
- Go outside at break and lunch times (if weather is good) or designated venue (if weather is poor).
- Maintain a safe distance from others at break and lunchtimes.
- Do not share belongings (stationery, food etc) with others.
- Use the toilet designated for your year group. Only enter the toilets if there is a free cubicle.
- In IT rooms, wipe the keyboard and mouse at the start of each lesson.

The responsibility of parents/carers:

- Ensure that your child is aware of and meets all the expectations above.
- Do not send your child to school if they or a member of their household have Covid-19 related symptoms.
- If you visit the academy, adhere to social distancing expectations that are clearly outlined in reception.
- Ensure that the school has up-to-date addresses and telephone numbers.
- If your child is attending school but becomes ill, contact the school and provide an explanatory note on their return to school. Please make sure you telephone the school every day your child is absent.
- Provide proof of any appointments that lead to your child being absent from school.

Response slip:

Student name: _____ Form _____

Student signature _____

Teacher signature _____

The responsibility of students:

 <p>Follow staff instructions at all times.</p>	 <p>Maintain social distancing at all times – 2 metres apart.</p>	 <p>Do not meet others and crowd together at any time.</p>
 <p>Cover your mouth, nose, and chin</p> <p>Wear a face covering in communal areas.</p>	 <p>Use hand sanitiser and wash your hands regularly.</p>	 <p>Sit in the same place in the classroom and do not move the table or chair.</p>
 <p>Do not share belongings (equipment/food) with others.</p>	 <p>No physical contact with others (hugs, hand shaking).</p>	 <p>Use the toilets for your year group and only enter if there is a free cubicle.</p>

Home School Agreement – COVID 19

