

4th May 2020

Dear Parent/Carer

I hope that you and your families are well and keeping safe.

I am writing to inform you that it is that time in the school year when we ask our Year 9 students to consider their GCSE options. This means that your child will have the opportunity to choose from a range of subjects that they would like to study in year 10 and 11. In usual circumstances, your child would complete the options process in school and have the opportunity to speak to members of staff in order to make their decisions. As this cannot happen at the present time, we have made it possible for you to access all the necessary information and complete the options process online.

In order for this to happen, we ask that your child accesses the Year 9 page on the Virtual Learning Environment (VLE) by logging on (top right corner) using their username and password and going to **My Courses** or to the **Dashboard** and looking for **Year 9 Year Page** (See attached instructions). Alternatively, they can follow the link below, again logging on using their username and password: <https://vle.hindehouse.net/course/view.php?id=511>

On this page you will be able to access a PowerPoint presentation that gives further details about how the options process works and watch a virtual assembly that provides information about what each option subject has to offer. I also advise you to discuss the options with your child in order to support them in making the correct decisions.

Finally, there is a link on this page to an online options survey which your child needs to complete in order to make their choices. Please support your child in completing this by **Monday 18th May**.

If you have any questions about the options process, please don't hesitate to contact the school by emailing enquiries@hindehouse.net and once again, take care and keep safe.

Yours sincerely,

Mr Clempson

Vice Principal